

Fees policy

School Fees

School fees are payable in advance in the amounts quoted by Teneo from time to time for the relevant grade, curriculum, school format and school year. School Fees can be paid monthly, termly or as an annual payment. Monthly or termly fees are payable upfront in advance before the 1st day of the applicable month. To qualify for the annual upfront payment discount, a payment via EFT for the full annual fees (less the discount) is required to be made before the end of February. School Fees are always billed with effect from the 1st day of the month (including January) regardless of the student's actual enrolment start date in that month. School Fees do not include the cost of any textbooks that may be required, or the costs for internet connection, computer equipment, back-up electrical power or any stationery costs.

Discounts

5% discount when you pay the annual fees upfront.*

*To qualify for the annual upfront payment discount, a payment via EFT for the full annual fees (less the discount) is required to be made before the end of February.

5% sibling discount will be applied to the school fees where there are any enrolled second or additional siblings.**

**Where two or more siblings are enrolled with Teneo, the sibling discount will be applied to the school fees of the sibling (or siblings) with the lowest school fees. The sibling with the highest school fees will not be discounted.

Discounts are applied per Student and to the gross fee (not any previously discounted fee) in respect of that Student.

Application Fee

A non-refundable application fee is payable for each new family application submitted regardless of the number of siblings applied for.

Registration Fee

A non-refundable registration fee is payable per student together with the first monthly, termly or annual once-off school fee payment for that student.

Examination Board Fees

SA Curriculum:

For information on fees charged by the external Examination Board (SACAI or IEB) applicable to Grade 10 to 12 students, please see the Teneo website and/or the Teneo parent/guardian portal. These fees may include registration fees, subject fees, venue fees and certificate courier fees, and may vary depending on the number of subjects taken, as well as the choice of subjects (e.g. languages, practical and non-practical). These external Examination Board fees are non-refundable and payable to Teneo by the end of March in order for Teneo to register the student in time with the relevant Examination Board, and depending on the ultimate exam venue costs there may be an additional amount payable later in the school year to complete registration for examinations. Any required examination board concessions for a student will incur additional concession and administration fees. Other costs may be incurred by student's directly for transport to the examination venue or if accommodation is required. Any late payments may incur additional administrative penalties.

International Curriculum:

For information on fees charged by the external Examination Board (Pearson EdExcel) applicable to Year 8 to AS students, please see the Teneo website and/or the Teneo parent/guardian portal. These fees may include registration fees, subject fees, venue fees and certificate courier fees, and may vary depending on the number of subjects taken, as well as the choice of subjects (e.g. languages, practical and non-practical). These external Examination Board fees are payable to Teneo by the relevant cut-off date in order for Teneo to register the student in time with the relevant Examination Board, and depending on the final exam venue costs there may be an additional amount payable later in the school year to complete registration for examinations. Other costs may be incurred for transport to the examination venue or if accommodation is required. Any late payments may incur additional administrative penalties.

School Format changes

The student's school format may be changed at any time by submitting the applicable form before the applicable cut-off date in a month. The school format change will take effect in the same month or the following month (depending on the nature of the change), or if submitted after the applicable cut-off date, the school format change will take effect in the following or a subsequent month (depending on the nature of the change).

Termination of Enrolment

Termination of Enrolment: A student may leave the school at any time during a month by submitting the applicable Termination of Enrolment form before the applicable cut-off date in that month, and the student's Termination of Enrolment will take effect on the month-end date specified in the Termination of Enrolment form, or if the form is submitted after the applicable cut-off date, the earliest date that the student's Termination of Enrolment can take effect is at the end of the following month.